

INS. A3  
1 ABSTRACT OF THE DISCLOSURE

5 In a filing system, a data processing  
apparatus is connected to a file server via a transmission  
path. Image data of a document is captured into the data  
processing apparatus. The captured image data is stored  
10 onto an image storage medium. One or a plurality of owner  
identifications are acquired when the image data is  
captured. The owner identifications are correlated with  
the image data stored on the image storage medium, and the  
15 stored image data is allowed to be accessed when any of  
the owner identifications correlated with the image data  
is verified. The image data is output in a readable  
manner by retrieving the stored image data of the image  
storage medium when the access to the image data is  
allowed.

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